

Annual Work Plan (AWP) for 2018

Atlas Award ID: 00909095
 Atlas Project ID: 00108282
 Project/Programme Title:
 UNDAF Outcome:
 Applicable Signature Solution Area (from 2018-2021 Strategic Plan):
 CPD Outcome:
 CPD Output(s):

Support to the Human Rights Commission of Sierra Leone
 Capacity of democratic institutions strengthened to enable good governance
 Strengthen effective inclusive & accountable governance (SSA 2); Strengthen gender equality and the empowerment of women & girls (SSA 6)
 Justice and Security delivery systems improved in compliance with international human rights standards
 4.1 Targeted state institutions and constitutional bodies are able to provide effective justice and security services in an accountable manner at national and local level

Expected Outputs	Planned Activities	Timeframe				Responsible Party	Planned Budget (Available Resources)		
		Q1	Q2	Q3	Q4		Funding Source	Amount (USD)	
And baseline, associated indicators and annual targets Output 2: Improved access to justice and security for rights holders' incl. women and vulnerable groups Baseline: - 2016 State of Human Rights Report (Sierra Leone) produced; - Matrix of Universal Peer Review (UPR) recommendations developed by Commission in 2014 and in place but with no other treaty body mechanisms; - No basic information published on key human rights instruments including on women's rights; - Weak data generation & management mechanisms and weak advocacy forums on human rights issues Indicators: - the SoHR Report 2017 is developed (Yes/No) - A Matrix & dissemination of SoHR report and treaty bodies recommendations completed (Yes/No); - human rights working group in place and functional (Yes/No); - # of strategic engagements with stakeholders; - # of inspection visits conducted by the 5 human rights offices; - # of IEC materials printed and disseminated Targets: - The SoHR Report 2017 developed and published; - A Matrix & dissemination of SoHR report and treaty bodies recommendations completed; - 5 inspections visits conducted by the 5 human rights offices in 2018 with findings disseminated to targeted institutions; - IEC materials disseminated to HRs & Peace Clubs of Secondary Schools in 4 districts; - A functional Human Rights Working Group engaging regularly on key human rights issues;	Action 2.6.1: Develop SoHR Report in the Country for 2017 (Stakeholders' Consultative mtg, Editorial Board mtg, Editing Services, Design/typesetting; Launch; printing, media programmes, etc)	x	x			UNDP, HRCSSL	UNDP	75700 - Workshops/Meetings 74200 - printing & Media 72500 - Stationeries & Supplies	12,000
	Action 2.6.2: Monitor human rights compliance across institutions (Detention facilities, business entities & one social service/health/education)	x	x	x		UNDP, HRCSSL	UNDP	71600 - Travel 72500 - Stationeries & Supplies	8,000
	Action 2.6.3: Conduct Human Rights Working Group Engagement and Stakeholders' Roundtable Engagement and develop a Report on Mid-term Review implementation of Recommendations of UPR, SoHR, TRC & treaty bodies	x				UNDP, HRCSSL	UNDP	75700 - Meetings, Trainings & Workshops, 72500 - Stationeries & Supplies, 714000 - Contractual Service (Individual)	8,000
	Action 2.6.4: Enhance human right education through Setting-up of Human Rights and Peace Clubs in Secondary Schools (Production of Guidelines & Setup in initially 4 districts with a possibility of gradual expansion) and Development of Primary Readers & IEC Materials	x	x	x		UNDP, HRCSSL	UNDP	74200 - printing & Media; 75700 - Trainings & Workshop; 71600 - Travel; 71400 - Contractual Services (Individual)	10,000
Output 2 - Total									38,000

Activity Result 2.6: Strengthened public awareness and empowerment of those vulnerable in the justice system and accountability towards institutions to implement reforms

Activity Result 3.2: Improved capacity, effectiveness and efficiency of the HRCSSL to ensure that the GoSL promotes, protects and fulfills human rights and rights holders understand and are able to claim their rights across including in rural and remote areas

Activity Result 3.2.1: Continue strengthening of quasi-judicial mandate of HRCSSL through support for complaints handling and investigations

Expected Outputs	Q1	Q2	Q3	Q4	Responsible Party	Funding Source	Amount (USD)	
Output 3: Strengthened justice and security sector institutions to deliver effective services closer to the people and in compliance with human rights standards Baseline: - 197 complaints received, 21 admissible and 176 inadmissible in 2016 - Members of public often come to the Commission for cases not relevant to their mandate - 12 investigations completed in 2016, 9 ongoing; - 11 hearings completed (mediation & Conciliation) and 60 referred in 2016	x	x	x	x	UNDP, HRCSSL	UNDP	71600 - Travel; 72500 - Stationeries & Supplies; 71400 - Contractual Services (Individuals)	7,000

Expected Outputs	Planned Activities	Timeframe				Responsible Party	Planned Budget (Available Resources)		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)
<p>And baseline, associated indicators and annual targets</p> <p>Indicators: - # cases received (M/F); - # cases admissible; - # investigations completed; - # cases resolved thru Tribunal; - # cases resolved thru ADR (Mediation); - # cases referred</p> <p>Target: - 40 complaints effectively registered, 15 investigations concluded and respond to complainants in 2018 - 1 public hearing on a human rights violation held (where necessary); - 3 engagements with stakeholders on rights of vulnerable groups; 2 engagements with referral partners to monitor the progress of cases referred to them by HRCSL;</p>	<p>List activity results and associated actions</p> <p>Action 3.2.2: Conduct mobile complaints handling clinics in 4 districts, with a possibility of gradual expansion</p>	X	X	X	X	UNDP, HRCSL	UNDP	71600 - Travel	10,240
	<p>Action 3.2.3: Enhance capacity of staff to handle complaints, investigation and develop legal opinions for consideration.</p>	X	X			UNDP, HRCSL	UNDP	71600 - Travel 71400 - Contractual Services (Individual)	6,000
	Output 1 - Action 1 Total								23,240
Grand Total of Activities (Output 2-3)		X	X	X	X		UNDP	71500 - IUNV 72500 - Stationeries & Supplies	61,240 41,000
Output 4: Technical Assistance and Management Cost (Project Support Costs)		X	X	X	X			64398 - Direct Project Cost - Staff 74598 - Direct Project Cost-GOE	1,500
	Communication, Media and Visibility (1%)	X	X	X	X	UNDP, HRCSL		71500 - IUNV capacity building 71600 - Travel	4,000
	Staff Capacity Building	X	X	X	X				1,000
	Monitoring & Evaluation - 3rd Party Monitoring	X	X	X	X				1,500
	Project Team Field Visit	X	X	X	X		UNDP	71600 - Travel 72300 - Supplies	1,500
Project Management - Total									49,000
Total 2018 Project Budget (Activity + Project Management)									110,240

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.

[Signature] 15/3/18

National Counterpart
Signature and Date

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UNDP Country Director
Signature & Date